

Transitional Ministry Reports and Review

Report:

Transitional Ministers (TM) are required to submit a six month report on the state of their ministry to inform and advise the COM Task Force on Transitions in Ministry for Installed Positions (COMTF) on progress and health of the ministry. Reports will be placed in the church's and pastor's permanent presbytery files with limited access as needed.

Transitional Ministry 12 Month Consultation:

At 12 months the TM is required to have a face-to-face/zoom meeting with representatives from the COMTF to discuss ministry setting and share any pertinent information.

We ask that two or three representatives from the transition team/session be present for the first part of the meeting, after which they will be excused for additional time with the TM and the COMTF to meet together.

Suggested Questions to ask:

*What has gone well?

*How is the interim helping congregation feel more prepared/ready for calling a new pastor/associate pastor?

*What continues to need addressing?

*Where are the *pinch* points? The resistance?

*What hopes do pastor and session have for interim's remaining time in ministry there?

*How can COM be supportive moving ahead? (Depending on the timing, it might be a reminder to renew the contract!)

Information for TiM Member

1. initiate with the transitional pastor asking that person to gather a small group from Session/Transition team;

2. set a date for gathering;
3. review the 6 month written report prior to meeting
4. offer the above list of possible questions (adapt as you wish or need to) in advance;
5. lead the meeting/discussion;
6. write up a brief report, noting time, place, and anything that might be important that came up in the discussion, and get it back to the co-chairs in a timely way. This report will be placed in the church's and pastor's permanent presbytery file with limited access as needed.