

Stated Supply

A *Stated Supply* is a minister appointed by the Presbytery, through its Commission on Ministry, after consultation with the Session, to perform the functions of a Pastor in a church. The relationship shall be established by the Commission on Ministry and shall extend for a period not to exceed 12 months. This can be renewed annually. According to the Book of Order – G-2.0504b – “A person serving in a temporary pastoral relationship is invited for a specified period not to exceed twelve months in length, which is renewable with the approval of the presbytery.” Therefore, no more than sixty (60) days prior to the expiration of the annual contract between the Stated Supply and the Session, an evaluation of the Stated Supply shall be submitted to the COM Task Force on Temporary Ministry and Pulpit Supply with the request for contract renewal.

A *Stated Supply* is not installed and is not a member of the Session. The Presbytery shall appoint a moderator of the Session. (G.1-0504).

Ordained ministers of other Christian churches may serve as Stated Supply, provided that such minister presents to the Commission on Ministry Task Force for Temporary Ministry and Pulpit Supply a completed Application for Pulpit Supply List and/or Stated Supply (Non-Presbyterian) located [HERE](#). Also, the minister will need to be approved by the COM Task Force on Examinations and submit the necessary paperwork listed [HERE](#). The minister will also need to submit to a background check and sign the Salem Presbytery Sexual Misconduct Prevention Policy.

Temporary Supply

A *Temporary Supply* may be a minister, a candidate or a ruling elder secured by the Session to conduct services when there is a short-term pastoral vacancy (90 days or less). The Session shall seek the counsel of Presbytery through its Commission on Ministry before securing a Temporary Supply.

A Temporary Supply is not installed and is not a member of the Session. The Presbytery shall appoint a moderator of the Session. (G.1-0504).

Ordained ministers of other Christian churches may serve as Temporary Supply, provided that such minister presents to the Commission on Ministry Task Force for Temporary Ministry and Pulpit Supply a completed Application for Pulpit Supply List and/or Stated Supply (Non-Presbyterian) located here [*hyperlink will be here*]. The minister will also need to submit to a background check and sign the Salem Presbytery Sexual Misconduct Prevention Policy.

After 90 days, if a Session wishes to extend a Temporary Supply situation after, the process will revert to Stated Supply (if applicable).

In the case of a ruling elder enrolled in a CRE training program or a candidate under care, the COM Task Force on Temporary Ministry and Pulpit Supply may approve a temporary ministry timeline beyond the 90-day period (not to exceed 12 months and can be renewed).

SUPPLY CONTRACT FORM

Salem Presbytery

BETWEEN A SESSION AND A

STATED SUPPLY

Initial Contract

Renewal Contract (please complete evaluation)

TEMPORARY SUPPLY

The Session of the _____ Presbyterian Church in _____, North Carolina is fully satisfied with your ministerial qualifications to lead and assist us in the fulfillment of our corporate and individual ministries and hereby contracts with you, _____, to become the Stated Supply / Temporary Supply for the period of time (not to exceed 12 months) from _____ to _____.

During this time, we expect you to perform the following services: (check all that apply)

Conduct worship at the following hours and on the following Sundays: _____

Visit members of this congregation, especially during crises; i.e., illness, divorce, death.

Conduct weddings and funerals.

Assist the Session in planning, organizing, and carrying out programs of nurture, fellowship, service, stewardship, leadership training.

Serve as Moderator of the Session.

Other responsibilities: _____

Special skills and/or training, other than those of an ordained minister, which are required for this job, are listed below:

The Session estimates that fulfilling these duties will require _____ hours per week.

The Session will maintain its individual and corporate duties in the government and discipline of the congregation and oversight of the Church's spiritual interests.

The Session promises and obligates itself to provide you with the following RENUMERATION, in keeping with the Guidelines of Salem Presbytery.:

1. A salary of \$ _____ per month. And a housing allowance of \$ _____ per month.
2. Reimbursement for travel in the performance of your professional duties while serving our congregation at the current Federal Allowable Rate.
3. See the Presbytery's Policy on Health Insurance which can be found [HERE](#).
4. Other Items:

Either party may dissolve this contract with 30 days written notice to the other party.

This contract was agreed upon by the Session and the Stated Supply or Temporary Supply on:

(MONTH) (DAY) (YEAR)

If your service continues for more than one year, the Session agrees to review this contract with you and with representatives of Salem Presbytery's Commission on Ministry prior to its renewal.

Signed by: _____

(Stated Supply) (Temporary Supply)

(Clerk of Session)

(Moderator of Commission on Ministry) (Date)

Once this form is signed it should be submitted to Christine Ratledge at cratledge@salempresbytery.org or mailed to Salem Presbytery, Attn: Christine Ratledge, P.O. Box 1763, Clemmons, NC, 27012 for review by the Commission On Ministry. After this review, it will be signed by the Moderator of Commission on Ministry and a copy will be returned.

4. Is there any area where Presbytery might help you to be more effective?

5. Do you believe that the relationship should be renewed?

6. Are there any other comments you would like to make?