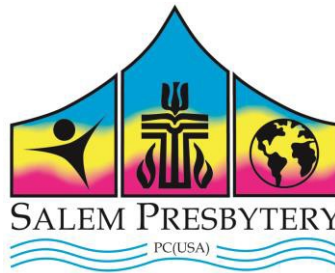


P. O. Box 1763, Clemmons, NC 27012  
336.766.3393



www.salempresbytery.org

**ANNUAL STATISTICAL REPORTING FOR 2022  
UPDATE #1**

TO: Clerks of Session in Salem Presbytery

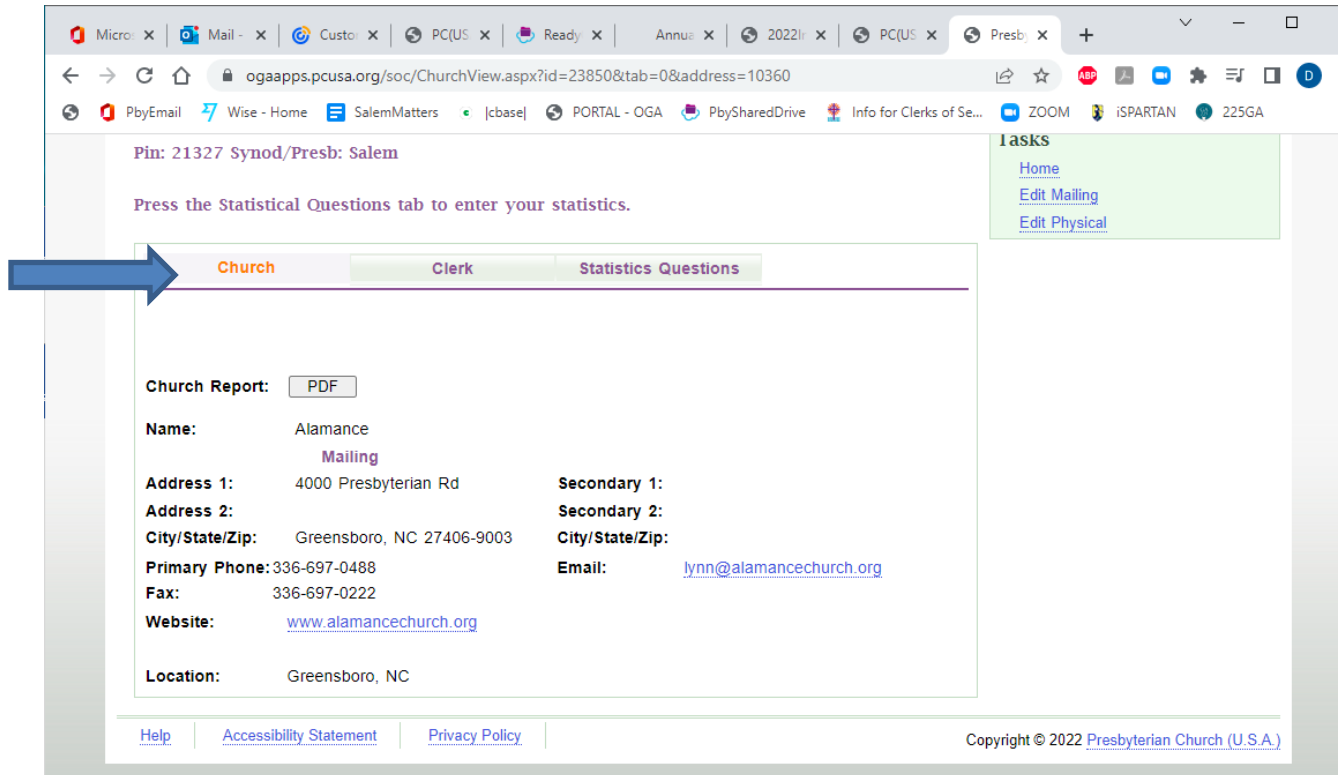
FROM: David Vaughan, Stated Clerk  
<statedclerk@salempresbytery.org>

DATE: November 14, 2022

As is customary, the “statistics portal” of the Office of the General Assembly (OGA) will open for you on the first Friday of December; this year, that date is December 2, 2022. The system will close on Thursday, February 16, 2023; by this date, you should have gained your Session’s approval of your 2022 statistics and you should have entered these statistics in the OGA system.

I hope the following information will be helpful to you as you begin planning for reporting the 2022 statistics of your particular church. Feel free to share this communication with all those at your church who participate in this constitutionally mandated annual exercise (i.e., church treasurer, church office and financial administrators, etc.)

**STEP 1:** You will log-into the statistics system with the same PIN and password as always. Access to the statistics system is at this address:  
<https://oga.pcusa.org/section/churchwide-ministries/stats/statistical-reporting-faq/>  
If you need your church’s PIN or password, please contact Christine Ratledge <cratledge@salempresbytery.org> (336-766-3393) or me (336-512-1115). After logging-in, you will see the following page (with, of course, your own particular church’s data on it):



**STEP 2:** Three tabs appear across the top of this initial form. (See BIG BLUE arrow in the screen shot above.)  
**On the CHURCH tab:** Validate the information. If anything needs changing, use the “Edit Mailing” or “Edit Physical” tabs (found on the right-hand side of the displayed form).

**STEP 3:** **On the CLERK tab:** Validate the information for the Clerk of Session who is to be in place on 1/1/2023. If that individual is unknown at the time the Annual Statistical Report is completed, put the 2021 clerk’s information on this form. If anything needs changing, use the “Edit Mailing” or “Edit Physical” tabs (found on the right-hand side of the displayed form).

**STEP 4:** **On the STATISTICS tab:** complete the statistical information requested. Links to the format of the 2022 Annual Statistical Report (which is slightly changed from the 2021 report) follow:

English: [https://www.pcusa.org/site\\_media/media/uploads/oga/pdf/2022\\_statistical\\_report\\_-\\_english.pdf](https://www.pcusa.org/site_media/media/uploads/oga/pdf/2022_statistical_report_-_english.pdf)

Spanish: [https://www.pcusa.org/site\\_media/media/uploads/oga/pdf/2022\\_statistical\\_report\\_spanish.pdf](https://www.pcusa.org/site_media/media/uploads/oga/pdf/2022_statistical_report_spanish.pdf)

Korean: [https://www.pcusa.org/site\\_media/media/uploads/oga/pdf/2022\\_statistical\\_report\\_korean.pdf](https://www.pcusa.org/site_media/media/uploads/oga/pdf/2022_statistical_report_korean.pdf)

There are no supplemental questions for 2022.

You will be able – as in the past – to complete and save portions of your report as time allows for you to do so.

I trust that you’ll pardon this long memo, but I hope this information is helpful now, in your planning stage. In this process, Christine Ratledge and I are always available to help you. The very best way to connect with us is by email, though telephone calls are welcome.

I pray God’s continued blessings on you in your important work and thank you for your cooperation!