

**Campus Ministry Coordinator –
Part-time Position Description**
Westminster Presbyterian Church
400 Rugby Rd., Charlottesville, VA 22903



Who We Are

Westminster is a welcoming and inclusive Christian faith community serving the greater Charlottesville and Albemarle areas and the University of Virginia. Westminster is a member congregation of The Presbyterian Church (USA) and the Presbytery of the James. We strive to be a brave space for faith formation, service, friendship, community building, and advocacy.

What We are Looking For

Westminster is seeking a Coordinator of Campus Ministry who seeks to follow Jesus Christ in daily living, affirms and celebrates all as bearers of God's image, and enjoys creating inclusive and formative spaces. The coordinator will minister to and with students at the University of Virginia, serving as a primary liaison between the student community and the church. The Coordinator of Campus Ministry is a part-time position (15-20 hours weekly), supervised directly by the Senior Pastor/Head of Staff.

Position Responsibilities

- Advise the UVA UKirk Student Organization
- Seek advisement and support from the national UKirk ministry (ukirk.org)
- Organize and lead a weekly UKirk evening gathering for students; serve as resource to students as they possibly organize and lead additional gatherings.
- Maintain onsite office hours and meet with students in a mentoring capacity
- Initiate and maintain partnerships with different ministries of WPC, actively incorporating students into the life and witness of the church
- Discern, plan, pursue a communication strategy that engages students in UKirk and Westminster Presbyterian ministries
- Actively recruit students, especially incoming first-year students, during the summer of 2026
- Other responsibilities as needed

Core Competencies

- **Initiative:** Demonstrates ambition for self and WPC's ministry with the university students; is highly motivated; enjoys hard work; is action oriented and full of energy for things seen as challenging; seizes opportunity; pushes self and others to achieve desired results.
- **Collaboration:** Has a natural orientation toward getting people to work together; shares wins and successes; fosters open dialogue; lets people finish and be responsible for their work; creates strong feelings of belonging among group members; is a good judge of talent and can accurately assess the strengths and limitations of others.

- **Personal Resilience:** Learns from adversity and failure; picks up on the need to change personal, interpersonal, and managerial behaviors; deals well with ambiguity; copes effectively with change; can decide and act without having the total picture; comfortably handles risk and uncertainty; seeks feedback; expresses personal regret when appropriate.

Compensation and Benefits

- Range between \$27 and \$32 per hour commensurate with experience
- Bachelor's degree required

To Apply

The application deadline is **April 1, 2026**. To apply, please submit:

- A **cover letter** explaining your interest in the position;
- Your **resume or CV** and at least **one recent professional reference**. Additional references may be requested by the committee.

Applications should be submitted to: **info@westminsterva.org**