

SALEM PRESBYTERY
REQUEST FOR PERMISSION TO LEASE PROPERTY

Requests for permission to lease property must be received by the presbytery office at least one week prior to the date of desired action. Send requests to:

Salem Presbytery
P.O. Box 1760
Clemmons, NC 27012

Date: _____

Name of Lessor (church) _____

Address: _____

Legal Description of Property to be leased (Include square footage & photo):

Is this property ordinarily used for purposes of worship? [] Yes [] No

Lessee: _____

Address: _____

Is the lessee a registered 501(c)3 not-for-profit organization? [] Yes [] No

How will the lessee use the property?

Duration of the lease? Start date: / / Termination date: / /

Terms of the lease (include a copy of the lease; please require certificate of insurance with lessor (the church) named as an additional insured for a minimum of \$1 million):

Date of Session approval

Signature of Clerk or Moderator

Presbytery Action:

[] Approved [] Not approved (specify reasons on back)

Signature of Property Committee: _____

Signature of Stated Clerk: _____