



Salem Presbytery, Presbyterian Church (U.S.A.)

Pastoral Call (for Pastor or Associate Pastor)

The _____ Presbyterian Church of _____ (PIN # _____) belonging to Salem Presbytery, being well satisfied with your qualification for ministry and confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual interests of our church and fruitful for the Kingdom of our Lord, earnestly and solemnly calls you, _____ to undertake the office of _____ of this congregation, beginning _____, promising you in the discharge of your duty all proper support encouragement and allegiance in the Lord.

That you may be free to devote full-time (part-time) to the ministry of Word and Sacrament among us, we promise and obligate ourselves to pay you in regular monthly payments the following effective salary and following vouchered expenses (fill in those which are agreed to):

Effective salary

Reimbursable expenses (by voucher)

Cash Salary \$ _____

Automobile expense (___per mile) \$ _____

Housing Options:

Business/professional expenses \$ _____

Manse:

Fair rental value \$ _____

SECA Supplement (up to 50%) \$ _____

Utilities Allowance \$ _____

Housing Allowance:

Continuing Education

Cash Allowance: \$ _____

\$ _____

Deferred Compensation \$ _____

Other allowances

\$ _____

Other allowances \$ _____

Moving Costs (up to)

\$ _____

Total \$ _____

Full medical, pension, disability, and death benefit coverage under the Board of Pensions.

Two months maternity leave at full pay or one month paternity leave at full pay.

____ Days off per week. _____ Weeks Paid Vacation. _____ Weeks Paid Continuing Education.

We understand that this compensation package fully meets the Minimum Salary Guidelines of Salem Presbytery.

We further promise and obligate ourselves to review with you annually the adequacy of this compensation.

____Yes / ____No In the seventh year of service, the congregation will provide for a three-month Clergy Renewal Leave (Sabbatical), continuing the salary and benefits for that period, and providing for pulpit supply in the pastor's absence.

In testimony whereof we have subscribed our names this ____day of _____, 20____.

Having moderated the congregational meeting which extended this call for ministerial services, I do certify that the call has been made in all respect according to the rules laid down in the Form of Government, and that the persons who signed the foregoing call were authorized to do so by vote of the congregation.

Vote of the congregation at the meeting was _____ in favor of the candidate and _____opposed.

*Moderator of the meeting (signature):*_____

Certification of Call

A. Action by the Church’s Presbytery of Call (complete 1 or 2)

1. The Committee on Ministry, acting on behalf of Salem Presbytery has reviewed and approved(not approved) this call.

Date of action _____ *COM Moderator (signature):* _____

2. Salem Presbytery has reviewed and approved this call.

Date of action _____ *Stated Clerk (signature):* _____

B. Action by the Minister's/Candidate's Presbytery (complete 1 or 2)

1. The Committee on Ministry, acting on behalf of the Presbytery of _____ has reviewed and approved this call.

Date of action _____ *COM Moderator (signature):* _____

2. The Presbytery of _____ finds it expedient (not expedient) to release _____ to accept this call.

Date of action _____ *Stated Clerk (signature):* _____

C. Acceptance of the Call

This is to certify that I have received and accepted the call. Furthermore, I hereby acknowledge that on (date) ___/___/___ I received a copy of Policy and Procedures, Sexual Misconduct Prevention for the Salem Presbytery, and that I have read the policy, understand its meaning, and agree to conduct myself in accordance with the policy, and am subject to its provisions concerning Administrative Leave.

Date of Acceptance _____ *Minister being called:* _____