



Information for the Pulpit Supply List

The *Book of Order* (G-2.0504b) indicates that all Temporary Pastoral Relationships “are established by the session...with the approval of the presbytery through its committee on ministry”. Since a person filling your pulpit is, by definition, a temporary supply pastor, the session would need to secure approval from the committee on ministry each time someone other than your pastoral staff filled the pulpit. In order to make this work more efficiently we have provided a list of persons who are approved to supply our churches. If you select a person from this list, you have “the approval of the presbytery through its committee on ministry”.

What is clear, although not stated, is that when the *Book of Order* is talking about a Temporary Pastoral Relationship, it is talking about a relationship that will exist for a period of time and not just a “Sunday fill the pulpit” arrangement. To assist you, the Committee on Ministry has created a category called **Occasional Supply**. This is a person who fills your pulpit four times or less in a 12 month period. You **may** but **do not need** to select someone from the Supply List if they are an Occasional Supply. The Supply List is still the best source, and we are going to strive to keep it correct and up-to-date. What we are saying is that you do not need to consult the Committee on Ministry, for instance, for a layperson to fill your pulpit one Sunday or for a community Pulpit Exchange.

If a person does fill your pulpit more than four times in a 12 month period, they (1) must appear on our Supply List **or** (2) be approved by the Committee on Ministry to supply your congregation. If you have such a supply or contemplating someone not on our list, please contact Sam Marshall at Salem Presbytery’s office at 336-766-3393.

The letters following a person’s name on our Supply List indicate the type of supply for which they are available: **OS** = Occasional Supply; **TS** = Temporary Supply; **SS** = Stated Supply; **TP** = Transitional Pastor (that is, they have intentional Interim Training or in the process). Persons are listed by neighborhood **where they live**; however, most persons **will travel outside** their neighborhood to preach.

The following are guidelines adopted by COM for Remuneration of Temporary Tasks (COM Policy-pg 28)
Effective February 8, 2012

1. **Travel Expense Remuneration**

The church should reimburse the pastor’s mileage to and from the church at the current Federal Allowable Rate. Applies to all churches – unless specifically refused by the visiting pastor.

2. **Preaching Remuneration**

- a) Churches under 100 members - \$75.00 per service
- b) Churches from 101-250 members - \$100.00 per service
- c) Churches 250 and over - \$125.00 per service

Some spots where there is often confusion:

- 1) Call the supply directly – so he/she will have a personal contact to ask questions.
- 2) Send a sample Order of Worship from your church – if you want him/her to supply information for your bulletin (such as biographical data, scripture, sermon title, etc.) and give a deadline and who to call or write.
- 3) Send directions as to how to get to your church building.

**OS=Occasional Supply, TS=Temporary Supply, SS=Stated Supply, TP=Transitional Pastor VM=Validated Ministry
HR=Honorable Retired, CRE=Commissioned Ruling Elder (Lay Pastor), MAL=Member at Large**