



**PRESBYTERIAN CHURCH (U.S.A)**  
**DESIGNATED PASTORAL CALL**

.....(For Designated Pastor)

The \_\_\_\_\_ Presbyterian Church (U.S.A) (PIN \_\_\_\_\_ )  
(Name of Church)

of \_\_\_\_\_  
(City, State)

belonging to Salem Presbytery, being well satisfied with your qualifications for ministry and confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual interests of our church and fruitful for the Kingdom of our Lord, earnestly and solemnly calls you, \_\_\_\_\_ to undertake the office of Designated \_\_\_\_\_ of this congregation for a period of \_\_\_\_\_ years beginning \_\_\_\_\_, promising you in the discharge of your duty all proper support, encouragement and allegiance in the Lord.

That you may be free to devote full-time (part-time) to the ministry of the Word among us, we promise and obligate ourselves to pay you the sum of (include salary and Social Security here) \$ \_\_\_\_\_ a year in regular monthly payments. Further we promise to provide you the following: (Those agreed upon are to be completed.)

Free use of the manse (check one)	Yes	No		
Manse/Housing Allowance	\$ _____		Education/Book Reimbursement	\$ _____
Utilities Reimbursement	\$ _____		Board of Pensions	\$ _____
Automobile Expense Reimbursement	\$ _____		Moving Costs	\$ _____
Professional Expense Reimbursement	\$ _____		Study Leave Reimbursement	\$ _____

Vacation \_\_\_\_\_ Study Leave \_\_\_\_\_ Two months maternity leave at full pay or  
(Time period) (Time period) One month paternity leave at full pay

and we will pay regularly in advance to the Board of Pensions a sum equal to that requisite percent of your effective salary which may be fixed by the General Assembly of the Presbyterian Church (U.S.A.) for participation in its pension and insurance plans, during the time of your being and continuing in the pastoral relationship set forth in this call to this church. We further promise and obligate ourselves to review with you annually the adequacy of this compensation. In addition, we promise to provide:

\_\_\_ Sabbatical leave as described below:

In Testimony whereof we have subscribed our names this \_\_\_\_\_ day of \_\_\_\_\_ A.D.

Having moderated the congregational meeting which extended a call to \_\_\_\_\_ for ministerial services, I do certify that the call has been made in all respects according to the rules laid down in the Form of Government, and that the persons who signed the foregoing call were authorized to do so by vote of the \_\_\_\_\_ Presbyterian Church (U.S.A.).

(Signed) \_\_\_\_\_  
Moderator of the Meeting

# CERTIFICATION OF THE CALL

## A. BY THE CHURCH'S PRESBYTERY

### 1. ACTION OF THE COMMITTEE ON MINISTRY

This call has been reviewed by the Committee on Ministry. The Committee recommends that Presbytery approve (not approve) this call.

Date of Action \_\_\_\_\_  
Chairperson

### 2. ACTION BY THE PRESBYTERY

This call was approved by the Presbytery of Salem.

Date of Action \_\_\_\_\_  
Stated Clerk

## B. BY THE MINISTER'S/CANDIDATE'S PRESBYTERY

### 1. ACTION OF THE COMMITTEE ON MINISTRY

This call has been reviewed by the Committee on Ministry. The Committee recommends that Presbytery of \_\_\_\_\_ find it expedient (not expedient) to release \_\_\_\_\_ to accept this call.

Date of Action \_\_\_\_\_  
Chairperson

### 2. ACTION OF THE PRESBYTERY

The Presbytery of \_\_\_\_\_ hereby finds it expedient (not expedient) to release \_\_\_\_\_ to accept this call.

Date of Action \_\_\_\_\_  
Stated Clerk

## C. ACCEPTANCE OF CALL

This is to certify that I have received and accepted the call. Further more, I hereby acknowledge that I received on \_\_\_\_\_ (date) a copy of Policy and Procedures, Sexual Misconduct Prevention for the Salem Presbytery, revised July 17, 2006, and that I have read the policy, understand its meaning, and agree to conduct myself in accordance with the policy, and am subject to its provisions concerning Administrative Leave.

Date of Acceptance \_\_\_\_\_  
Signature