

Date _____

**Salem Presbytery
P O Box 1763
Clemmons, NC 27012**

The enclosed check dated _____ in the amount of \$ _____ payable to "Salem Presbytery" is to be distributed by the Presbytery Treasurer as follows:

BENEVOLENCE REMITTANCE DISTRIBUTION

A. BUDGETED BENEVOLENCES, supporting the budget of the General Assembly, Synod and Presbytery

- 1. Unified (Undesignated) Benevolence Giving** \$ _____
- 2. Selected (Designated) Benevolence Giving**
- Missionary Support (List name and PIN #)**
- 1) _____ \$ _____
- 2) _____ \$ _____
- Other: _____ \$ _____

TOTAL BUDGETED BENEVOLENCES-----\$ _____

B. NON-BUDGETED BENEVOLENCES

- 1. Special Offerings for Higher Governing Bodies**
- GENERAL ASSEMBLY
- Pentecost Offering** \$ _____
- One Great Hr of Sharing Offering (Easter)** \$ _____
- Peacemaking Offering (October)** \$ _____
- Christmas Joy Offering (December)** \$ _____
- SYNOD OF THE MID-ATLANTIC
- Mother's Day Offering (May)** \$ _____
- Thanksgiving Day Offering (November)** \$ _____
- 2. Other Special Gifts**
- 2-Cents-A-Meal Hunger Fund (Presbytery)** \$ _____
- 1% Theological Education Fund (GA)** \$ _____
- Other:** _____ \$ _____

TOTAL NON-BUDGETED BENEVOLENCES-----\$ _____

GRAND TOTAL OF CHECK

Church _____
 Treasurer _____
 Address _____
 City _____ Zip _____ - _____ Day Phone _____

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P O Box 1763
Clemmons, NC 27012

INSTRUCTIONS FOR REMITTANCE FORM

1. Make check payable to “SALEM PRESBYTERY.”
2. Enter total amount of check plus name and location of the church to be credited for the remittance.
3. Include PIN number and name for each missionary and ECO Project numbers as assigned by the General Assembly; this also includes any disaster numbers which are assigned by the General Assembly.
4. The following explanations might be helpful in the use of this remittance form:
 - A. BUDGETED BENEVOLENCES** are used to support the budgets of the General Assembly, Synod, and Presbytery and are recorded as part of an individual church’s regular budgeted giving.
 1. *UNIFIED (UNDESIGNATED) BENEVOLENCE GIVING* is used to support the causes in the budgets of the General Assembly, Synod of the Mid-Atlantic, and Salem Presbytery. These funds are distributed to the higher governing bodies on a percentage distribution as recommended and adopted by the Presbytery. Included in the calculation is the per capita of the General Assembly and Synod of the Mid-Atlantic.
 2. *SELECTED (DESIGNATED) BENEVOLENCE GIVING* is credited to the budgeted cause for which they are designated. An illustration of the selected benevolences is Missionary Support. These funds are assigned to the cause named by the donor; unified receipts are used to assure distribution adopted by the Presbytery.
 - B. NON-BUDGETED BENEVOLENCES** are restricted to a specific use and are not recorded as part of an individual church’s annual benevolence commitment.
 1. *SPECIAL OFFERINGS FOR HIGHER GOVERNING BODIES* are used for specifically named causes. The Church Treasurer should remit funds to Salem Presbytery by the 15th of the month following church receipt for efficient distribution.
 2. *OTHER SPECIAL GIFTS* are funds restricted by the donor for an intended and specified purpose. Illustrations of special gifts are hunger programs, campus ministry, and projects in the MISSION OPPORTUNITIES booklet (project numbers are required with remittance.)
5. Sign your name and give the address and daytime telephone number in case there is a question by our office.
6. Mail check and form together to **SALEM PRESBYTERY, P O BOX 1763, CLEMMONS, NC 27012.**

THIS FORM IS NECESSARY TO INSURE PROPER POSTING OF YOUR GIVING AND BECOMES A PART OF OUR AUDIT. LET OUR OFFICE KNOW WHEN YOU NEED ADDITIONAL FORMS.