

**INTERIM PASTOR AGREEMENT (RENEWAL)**  
**Salem Presbytery**

The following agreement between the Session of \_\_\_\_\_ Presbyterian Church in \_\_\_\_\_, North Carolina and the Reverend \_\_\_\_\_ is for providing interim pastoral ministry to this congregation. The Reverend \_\_\_\_\_ will be a designated Interim Pastor of this congregation for a period of \_\_\_\_\_ months beginning \_\_\_\_\_.  
(date)

**THE INTERIM PASTOR:**

Will \_\_\_ will not \_\_\_ serve as head of staff.

Will \_\_\_ will not \_\_\_ assist in the preparation of the Church Information Form.

**SHE/HE SHALL (check all that apply)**

\_\_\_ Serve as Moderator of Session.

\_\_\_ Work closely with the Transition Committee of the congregation and the COM liaison.

\_\_\_ Lead worship and preach each Sunday. (Specify Sundays if less than full time)

\_\_\_ Do pastoral calling on the ill, homebound, and prospective members.

\_\_\_ Officiate at weddings and funerals as requested.

\_\_\_ Plan and moderate Session and congregational meetings.

\_\_\_ Assist the boards and committees to carry out their assigned tasks.

\_\_\_ Train newly elected officers.

\_\_\_ Help the congregation and/or Pastor Nominating Committee conduct a Mission Study.

\_\_\_ Provide training for the Pastor Nominating Committee.

\_\_\_ Perform other administrative duties as requested by the Session.

\_\_\_ Other duties: \_\_\_\_\_

**GOALS FOR THIS MINISTRY SHALL BE:**

1. Help the congregation examine its past history and work through the grief/adjustment process which usually follows the loss of a minister.
2. Help the congregation focus and articulate its identity and mission that will guide its activities for the foreseeable future.
3. Allow for new lay leadership to emerge and constructively incorporate these shifts into the power and organization of the congregation.
4. Help the congregation renew its links to the denomination.
5. Prepare the congregation for new pastoral leadership and commitment to a new future.

During the length of this agreement, the Interim Pastor will be accountable to the Presbytery through its Committee On Ministry. At the end of the agreement, the Session agrees to review and evaluate the Interim Pastor's work.

It is understood that the Reverend \_\_\_\_\_ will assist the Pastor Nominating Committee with methods, processes and adequate reports, but **WILL NOT** be involved in **ANY** way with the search or selection of the new pastor. Any suggestions the Interim Pastor has to make about potential pastors of this congregation will be submitted to the Committee On Ministry.

The Reverend \_\_\_\_\_ will **NOT** seek to be a candidate for the pastoral office of this congregation and in every way will seek to prepare the way for the coming of the installed Pastor.

This agreement is for a period of \_\_\_\_\_ months, but may be terminated by the Session upon 30 days written notice. The Interim Pastor may terminate the agreement with a 30-day written notice and forfeiture of any payment beyond that period. This agreement and the Pastor's work will begin

\_\_\_\_\_  
(Date)

**TERMS**

The Interim Pastor is employed (complete the appropriate portion below):

- \_\_\_\_\_ On a part-time basis consisting of \_\_\_\_\_ days or units (a unit is the major part of a morning, afternoon or evening) per week.
- \_\_\_\_\_ On a full-time basis, serving approximately 13 work units per week (a work unit is the major part of a morning, afternoon, or evening).
- \_\_\_\_\_ Will take time off weekly. Choose one: 2 days    1½ days    1 day

She/He will be compensated as follows:

SALARY	\$	PER MONTH
HOUSING	\$	
BOARD OF PENSIONS		PROVIDED
AUTOMOBILE EXPENSE		Reimbursed at IRS allowable rate
CONTINUING EDUCATION	\$	

Study leave: 2 weeks

Vacation: 4 weeks

The above compensation will be continued for two months after the end of this agreement {either by the expiration of agreement or by termination by the Session} or until the Reverend \_\_\_\_\_ begins work in another position, whichever occurs first.

\_\_\_\_\_ Interim Pastor

\_\_\_\_\_ Clerk of Session

\_\_\_\_\_ Moderator, Committee On Ministry